

MINUTES

October 5, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 5th day of October, 2009, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice-Chairman
George Skinner, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Melinda Duke, Peggy Laizure, James Tyree, Rhett Burnett, Deborah VanWye, Mark Hamm, Shari Kinney and Denise Ellison.

Chairman Cleveland began the meeting with the Pledge of Allegiance.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of September 28, 2009.

The vote was: George Skinner, abstain; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to strike from the agenda items #1 and #2 under old business.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Item #1 - Discussion, Consideration, and/or Action to Approve the Client Automatic Service Agreement between the Cleveland County Health Department and Shred-It for document destruction services for the Norman office. Charge is \$7.35 per security console - \$89.25 minimum per service. Service will be every two weeks. The Agreement will remain in force for 3 years, unless a new agreement is signed by both parties. Agreement will automatically renew for additional one-year terms unless terminated by either party, by written notice, at least 30-days prior to the expiration.

Item #2 - Discussion, Consideration, and/or Action to Approve the Client Automatic Service Agreement between the Cleveland County Health Department and Shred-It for document destruction services for the Moore office. Charge is \$7.35 per security console - \$89.25 minimum per service. Service will be every four weeks. The Agreement will remain in force for 3 years, unless a new agreement is signed by both parties. Agreement will automatically renew for additional one-year terms unless terminated by either party, by written notice, at least 30-days prior to the expiration.

George Skinner moved, seconded by Rusty Sullivan, to approve items #1 and #2 together listed under new business.

Item #1 - The Contract between the Cleveland County Health Department and Jacqueline A. Pratt to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin October 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.

Item #2 - The Contract between the Cleveland County Health Department and Misty D. Sanders to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin October 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the following Emergency Purchase Orders for the Sheriff's Department, Per O.S. Title 19 Section 1505.I:

- a. Argo Electric Inc. P.O. #2010-1960 \$6,500.00
(Emergency Repair to electricity in the jail kitchen)
- b. Argo Electric Inc. P.O. #2010-1943 \$300.00
(Emergency Repair to master control panel & dishwasher in the jail kitchen)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the September, 2009, monthly reports of the following:

- a. Tammy Howard, County Clerk
- b. Saundra DeSelms, County Treasurer

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders:

a. General Fund			
10-1932 – SM2	OHC of Oklahoma, LLC	\$	200.00
10-2012 – B2A	American Chemical Systems		700.00
10-2013 – B2A	American Chemical Systems		1,200.00
10-2014 – B2A	Rod's Pest Control		555.00
10-2015 – R2	The Norman Transcript		5,000.00
10-2021 – B2A	Copelin's Office Center		1,000.00

b. Highway Fund		
10-2002 – T2A	Comtec Electronic Systems, Inc.	400.00
10-2004 – T2A	Buildings by Madden of Noble	500.00
10-2008 – T2A	Dub Ross Company	1,000.00
10-2023 – T2A	Bruckner’s Truck Sales, Inc.	1,500.00
10-2025 – T2A	KSM Exchange LLC	1,000.00
10-2026 – T2A	Copelin’s Office Center	1,500.00
c. Fair Board		
10-1934 – FF2	BNB Technology Networking	2,700.00
10-1935 – FF2	The Norman Transcript	1,800.00
10-1936 – FF2	Purcell Register	300.00
10-1937 – FF2	OPUBCO Communications	1,200.00
d. Health Department		
10-1920 – MD2	Wal-Mart Community	600.00
10-1921 – MD2	Oklahoma Gas & Electric Services	21,000.00
10-1960 – MD1C	Edith Arp	200.00

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

10-0414 – B1C	10-0096 – T2A
10-0432 – B2A	10-0107 – T2A
10-0433 – B2A	10-0271 – T2A
10-0445 – B2A	
	10-0281 – T2A
10-0902 – B2A	10-0768 – T2A
10-1026 – B2A	10-0851 – T2A
10-1906 – B2A	10-0853 – T2A
	10-0935 – T2A
10-0206 – MD2	10-1014 – T2A
10-0286 – MD2	

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 09/10</u>	
a. General Fund	\$ 616,846.13
b. Highway Fund	164,851.02
c. Health Fund	232,442.85
d. Sheriff Jail Fund	6,515.16
e. Sheriff Revolving Fund	7,467.74
f. County Clerk Preservation Fund	10,615.06
g. STOP Violence Against Women Fund	1,987.96
h. Fair Board Fund	8,189.29

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Chairman Cleveland called for miscellaneous discussion.

Rusty Sullivan asked Shari Kinney, Cleveland County Health Department Director, when the H1N1 vaccinations would be available? Mrs. Kinney replied the Health Department would be receiving 1500 dosages, which is already earmarked for the Newcastle School System due to the high rates of absenteeism. Mrs. Kinney went on to say the Health Department should be receiving shipments from here on out and explained to the board how they would distribute out amongst the schools and high-risk citizens.

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

(Clerk's Note: Agenda was posted on 10-02-09 @ 8:15 a.m.)